

The West Carrollton City School District Board of Education, 430 East Pease Avenue, West Carrollton, Ohio, met on January 9, 2019, for a reorganization meeting at the Community Room of the Dickinson T. Guiler Auditorium, West Carrollton High School, 5833 Student Street, West Carrollton, Ohio 45449. Mr. Don Henry served as President Pro Tem and called the meeting to order at 6:00 p.m. Also in attendance were: Dr. Andrea Townsend, Superintendent; Mrs. Melissa Theis, Assistant Superintendent; Mr. Devon Berry, Director of Human Resources; Mr. Jack Haag, Business Manager; and Mr. Ryan Slone, Treasurer.

By call of roll, the following members were present: Mr. Joe Cox, Mr. Don Henry, Mr. Jon Lewallen, Mrs. Leslie Miller, and Mr. Tom Wolf.

It was moved by Mr. Henry, seconded by Mr. Wolf, the West Carrollton Board of Education elect Leslie Miller as President of the West Carrollton Board of Education for calendar year 2019.

2019-2

On call of roll, motion carried. Mr. Cox, Aye; Mr. Henry, Aye;
Mr. Lewallen, Aye; Mrs. Miller, Abstain; Mr. Wolf, Aye. 4 Ayes, 1 Abstention.

The new Board President, Mrs. Miller, presided over the remainder of the meeting.

It was moved by Mr. Lewallen, seconded by Mr. Cox, the West Carrollton Board of Education elect Tom Wolf as Vice President of the West Carrollton Board of Education for calendar year 2019.

2019-3

On call of roll, motion carried. Mr. Henry, Aye; Mr. Lewallen, Aye;
Mrs. Miller, Aye; Mr. Wolf, Aye; Mr. Cox, Aye. 5 Ayes.

It was moved by Mr. Wolf, seconded by Mr. Henry, the West Carrollton Board of Education establish the scheduled regular meeting dates of the Board to be held on the first and third Wednesdays of each calendar month at 6:00 p.m. in the Community Room of the Dickinson T. Guiler Auditorium, 5833 Student Street, West Carrollton, unless determined otherwise at a previous meeting. The tentative 2019 meeting dates are January 23, February 20, March 6, March 20, April 17, May 8, May 22, June 5, June 19, July 17, August 7, August 21, September 4, September 18, October 9, October 23, November 13, and December 11.

2019-4

On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Aye;
Mr. Wolf, Aye; Mr. Cox, Aye; Mr. Henry, Aye. 5 Ayes.

It was moved by Mr. Cox, seconded by Mr. Lewallen, the West Carrollton Board of Education approve compensation for Board members be set at the maximum rate authorized by law, not to exceed one meeting per month.

2019-5

On call of roll, motion carried. Mrs. Miller, Aye; Mr. Wolf, Aye;
Mr. Cox, Aye; Mr. Henry, Aye; Mr. Lewallen, Aye. 5 Ayes.

It was moved by Mr. Henry, seconded by Mr. Wolf, the West Carrollton Board of Education waive the reading of the proceedings of the previous meetings in accordance with O.R.C. 3313.26.

2019-6

On call of roll, motion carried. Mr. Wolf, Aye; Mr. Cox, Aye;
Mr. Henry, Aye; Mr. Lewallen, Aye; Mrs. Miller, Aye. 5 Ayes.

It was moved by Mr. Lewallen, seconded by Mr. Cox, the West Carrollton Board of Education approve the following items:

- a) Fix the bond of the Treasurer at \$50,000, fix the bond of the Business Manager at \$25,000, and have the Treasurer file the bonds with the County Auditor.
- b) Approve that the Board dispense with the adoption of resolutions approving warrants for the payment of any claim from school funds if the expenditure for which such warrant is issued is provided for in the current appropriations, except authorizing the sale or purchase of real estate, the employment, appointment, or the confirmation of officers and employees, or as otherwise provided by law, the payment of debts or claims, the salaries of Treasurer, Superintendent, teachers, or other employees.
- c) Approve the use of a facsimile signature on checks drawn on the following account: Chase Bank – all funds.

- d) Approve eligible depositories for district funds, as presented. [J.P. Morgan Chase Bank, PNC Bank, Farmers & Merchants Bank, Union Savings Bank, Huntington Bank, First Financial Bank, Fifth Third Bank, Key Bank, U.S. Bank, Multi-Bank Securities (broker), STAR Plus, and STAR Ohio]
- e) Authorize the Treasurer to request appropriate advances of tax receipts from the Montgomery County Auditor's Office.
- f) Authorize the Treasurer to invest interim monies during the calendar year 2019.
- g) Appoint the Treasurer as Clerk-Custodian of Student Activity Fund Accounts during calendar year 2019.
- h) Appoint the Treasurer as designee to attend public record access training required for Board members for each term of office (R.C. 109.43).

2019-7 On call of roll, motion carried. Mr. Cox, Aye; Mr. Henry, Aye;
Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Wolf, Aye. 5 Ayes.

It was moved by Mr. Wolf, seconded by Mr. Henry, the West Carrollton Board of Education subscribe to membership and related services in selected educational organizations and that sufficient funds be appropriated to pay said fees and/or dues, as presented. [The Ohio School Boards Association (OSBA), OSBA Legal Assistance Fund, Ohio Association of School Business Officials (OASBO), Dayton Area Superintendents Association (DASA), National School Boards Association Direct Affiliate Program (NSBA), Middle Cities Network, Educational Research Service (ERS), Dayton/Montgomery County Scholarship Program, National Association of Year Round Education (NAYRE), Buckeye Association of School Administrators (BASA), National Middle School Association, and the National School Public Relations Association (NSPRA)]

2019-8 On call of roll, motion carried. Mr. Henry, Aye; Mr. Lewallen, Aye;
Mrs. Miller, Aye; Mr. Wolf, Aye; Mr. Cox, Aye. 5 Ayes.

It was moved by Mr. Cox, seconded by Mr. Lewallen, the West Carrollton Board of Education approve that the following members be appointed to Board Committees:

- (1) Official Representative to Ohio School Boards Association: Mrs. Miller (Delegate) and Mr. Wolf (Alternate)
- (2) Legislative Liaison: Mr. Henry
- (3) Alumni Committee: Mr. Wolf and Mr. Cox
- (4) Athletic Board of Control: Mrs. Miller and Mr. Cox
- (5) Capital Improvement: Mr. Henry
- (6) CABB (Community Asset Building Board): All Board members
- (7) Youth Leadership Board (YLB): Mr. Lewallen and Mr. Henry
- (8) Ohio Facilities Construction Commission (OFCC) Building Committee: All Board members
- (9) Audit Committee: All Board members
- (10) District Leadership Team (daytime meetings only): Mr. Wolf
- (11) Threat Assessment Team (TAT): Mr. Cox

2019-9 On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Aye;
Mr. Wolf, Aye; Mr. Cox, Aye; Mr. Henry, Aye. 5 Ayes.

It was moved by Mr. Henry, seconded by Mr. Wolf, the West Carrollton Board of Education authorize the following: 1) the purchase of liability insurance for individual Board members, employees, and the Board as an entity; 2) the purchase of property and fleet insurance coverage for the district; and 3) the contracting of third-party administrators for workers compensation and unemployment administration.

2019-10 On call of roll, motion carried. Mrs. Miller, Aye; Mr. Wolf, Aye;
Mr. Cox, Aye; Mr. Henry, Aye; Mr. Lewallen, Aye. 5 Ayes.

It was moved by Mr. Lewallen, seconded by Mr. Cox, the West Carrollton Board of Education set aside \$20,000.00 (the maximum allowable per ORC 3315.15) for the Board Service Fund. The establishment of this proposed appropriation is compliant with ORC 3315.15, Board Policy No. 0147 ("Board

Membership/Compensation”), and Board Policy No. 0175.1 (“School Board Conferences, Conventions, and Workshops”).

2019-11 On call of roll, motion carried. Mr. Wolf, Aye; Mr. Cox, Aye;
Mr. Henry, Aye; Mr. Lewallen, Aye; Mrs. Miller, Aye. 5 Ayes.

It was moved by Mr. Wolf, seconded by Mr. Henry, the West Carrollton Board of Education approve the following items regarding legal services:

- a) Retain the firm of Bricker & Eckler to serve as general counsel and legal advisor to the West Carrollton Board of Education.
- b) Retain the firm of Bricker & Eckler, if needed, to prepare the transcript for the purpose of issuing anticipation notes and levy resolutions.
- c) Retain the firm of Rich & Gillis Law Group, LLC, to serve as legal advisors regarding monitoring the district’s tax duplicate.
- d) Enter into an agreement with the City of West Carrollton authorizing the payment of legal fees charged by the City Law Director for services rendered to the school district. Legal fees for services shall be reimbursed to the City of West Carrollton upon receipt of a monthly invoice. Agreement shall expire on December 31, 2019.

2019-12 On call of roll, motion carried. Mr. Cox, Aye; Mr. Henry, Aye;
Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Wolf, Aye. 5 Ayes.

It was moved by Mr. Cox, seconded by Mr. Lewallen, the West Carrollton Board of Education approve that the Superintendent be authorized to apply for the following state and federal funds and grants, including but not limited to: Early Childhood Education, State School Psychology Intern Grant, Title VI-B, Title III – LEP/Emergency Immigrant, Title I, IDEA Preschool Handicapped, Title II-A, and Title IV-A.

2019-13 On call of roll, motion carried. Mr. Henry, Aye; Mr. Lewallen, Aye;
Mrs. Miller, Aye; Mr. Wolf, Aye; Mr. Cox, Aye. 5 Ayes.

It was moved by Mr. Henry, seconded by Mr. Wolf, the West Carrollton Board of Education approve that the Superintendent be authorized, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by the Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee’s acceptance of the Superintendent’s offer.

Nothing in this resolution shall require the Governing Board to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall commence on January 9, 2019, and remain in effect through the 2020 Reorganization Meeting.


2019-14 On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Aye;
Mr. Wolf, Aye; Mr. Cox, Aye; Mr. Henry, Aye. 5 Ayes.


It was moved by Mr. Lewallen, seconded by Mr. Cox, the West Carrollton Board of Education approve that the Superintendent be authorized, on behalf of this Board, to accept resignations which have been submitted by employees during periods when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.

The authorization provided by this resolution shall commence on January 9, 2019, and remain in effect through the 2020 Reorganization Meeting.

2019-15 On call of roll, motion carried. Mrs. Miller, Aye; Mr. Wolf, Aye;
Mr. Cox, Aye; Mr. Henry, Aye; Mr. Lewallen, Aye. 5 Ayes.

At 6:16 p.m., Mrs. Miller announced the Board would continue with a public business meeting after a short recess.


Mrs. Leslie Miller, President


Mr. Ryan Slone, Treasurer